

## Author's Instructions

Please read all the instructions before making and submitting your revised paper.

1. Papers should be 8-10 pages in length. Do not number your pages.
2. Use Microsoft Word '97 or later. Use Letter size (8.5 x 11) for the paper size.
3. Use one column only.  
Margins should be set as follows:

Left & Right	1 inch (2.54 cm)
Bottom	1.5 inches (3.81 cm)
Top	3 inches for first page only (7.62 cm)
	1 inch for each page after (2.54 cm)
4. Use the following font type and size: Times New Roman, 12 ppt
5. Title only to be bolded and centered. All authors' names and affiliations should be listed under the title, do not bold or italicized the names and affiliations.
6. Abstract to follow the title and should be indented (do not italicize or bold).
7. Major headings are bolded and numbered (not the abstract). Sub-headings will be italicized.
8. Do not indent paragraphs. Single space for paragraphs. Double space between paragraphs and illustrations/figures/pictures.
9. Acknowledgments and References at the end of the paper.
10. Reference format:
  - a. No numbers
  - b. Alphabetically by author
  - c. If 2 references by same authors, put a letter indicator after the date.
  - d. Internet references need to list the URL as well as the date accessed.  
(eg. <http:www.....>, yyyy/mm/dd)

Example:

Lam, D.C.L., Swayne, D.A., Bowen, G.S., Kay, D.F. 1996. A team-work approach to decision support system development for watershed management problems. In: Denzer, R., Schimak, G., Russell, D. (eds) Environmental Software Systems. Chapman and Hall, London, pp. 175-184.

11. All figures are to be placed in the paper exactly as they should appear.
12. For figures use ONLY \*.GIF or \*.JPG files.
13. Figures are to be grey-scale only, NO COLOR.

**\*\*IMPORTANT\*\*** Please follow these instructions exactly in order to have your paper included in the pre-prints. Any deviation from the above instructions will result in the paper being sent back to the author for correction, it will be sent back to the author ONE TIME only.